

# MAKING A GIFT VIA YOUR EXISTING WILL

If you would like to add a gift to the Ghar Parau Foundation to your existing Will, you can easily do so by using a codicil. A codicil is a supplement to a Will that can make changes or amends and allow additions to part of that Will.

Simply complete the codicil form on the reverse of this paper, sign it in the presence of two witnesses, and keep it with your existing Will.

We particularly recommend that you consult a solicitor if your Will already has a codicil(s). We also advise you to seek legal advice if you are making substantial changes to your Will, for example leaving a gift of residue (i.e. leaving what is left in your estate to someone after specific gifts have been given to beneficiaries).

Creating a new Will is the best way to avoid any errors or disputes if you are looking to modify your existing Will.

Thanks for supporting the Ghar Parau Foundation

## The Ghar Parau Foundation

### INSTRUCTIONS ON COMPLETING THE CODICIL

Following these instructions carefully will help to make sure that your codicil is not invalid in any way.

You must have two adult witnesses. No beneficiary or executor of your Will (or anyone who is married to, or in a civil partnership with, a beneficiary or executor) can be a witness. Witnesses do not have any right to see what is in the codicil unless you choose to show them.

1. Date the bottom of the codicil form.
2. Sign your name in the presence of the two witnesses. Ask them to sign and write their names, addresses and occupations on the reverse of the codicil. All of you must be present while each of you signs.
3. Keep the codicil in a safe place with, but not attached to, your current Will.

Send or give a copy of the Will and codicil (in a sealed envelope, if you prefer) to your executor or a trusted friend. Indicate with a note where the originals are held. It is important that the original Will and codicil are kept together and that those who have a copy of your Will also have a copy of the codicil. This will minimise the potential for later confusion.

# GHAR PARAU FOUNDATION CODICIL

I (Full Name) \_\_\_\_\_

of Address \_\_\_\_\_

\_\_\_\_\_ (Postcode) \_\_\_\_\_

Declare this to be a First / Second / Third (*strike out incorrect*) Codicil to my Will, dated and made on the \_\_\_\_\_ (Day / Month / Year – *date of the original Will*)

Please click one:

I give \_\_\_\_\_ % (*in words*) of the residue of my real and personal estate which I can dispose of by Will in any manner I think proper

I give the sum of \_\_\_\_\_ pounds

to the **Ghar Parau Foundation, The Old Methodist Chapel, Great Hucklow Buxton, SK17 8RG (Registered Charity No. 267828-1)** for its general charitable purposes, and I direct that the receipt(s) of the duly authorised officer of the Ghar Parau Foundation shall be sufficient discharge of my Executor/Trustees.

In all other respects I confirm my Will and any other codicils thereto.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signed by the aforementioned in our presence and witnessed by us in the presence of him/her and of each other.

## Witness One

## Witness Two

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Postcode \_\_\_\_\_

Occupation \_\_\_\_\_

Occupation \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_